

Central Swimming
Executive Meeting by Conference Call
Wednesday 5th of June 2013 @ 8.00pm

Present: Stu Woods (Chairperson) Sue Hewitt, Keith Bone (HBPB), Bronwen Radford, Maryanne Roling (BOP) Lynelle Flynn (Administrator), Donna Bouzaid (Coach Rep), Andrew Woods (Taranaki), Simon Perry (Waikato), Jan Pook

Apologies:

Tri Series Update: Donna in communication with Pete McCallum and are forming a plan including pool availability and places to stay. Final dates for the trip will be announced when pool bookings confirmed. Looking to be around 13-19 December 2013.

Central Swimming Long Course Champs: Stu to contact Waterworld to alter the dates of our booking date to be 21-23rd of March.

AquaKnights Logo and Branding: Grapes for Hawkes Bay Poverty Bay. **Agreed** that we spend \$80 AUS dollars to have the grapes included.

Zonal Competition: The information available is only in draft form at this stage. It will be up to the Coaches on the selection panel to decide on final team to swim. Donna suggested that we should check that the Aquablacks are contracted to swim at this meet and also questioned whether they would be available to swim at the proposed selection events given their international commitments around this time. Simon to contact Kent Stead to seek clarification.

Victoria Age and Opens Trips: A letter of congratulations to be sent to each member who has currently made the teams. This to be sent to the Regions to on-send to their swimmers via their Clubs and Coaches. Also sharing the Team Managers flyers.

Donna left call at 8.30

Finances: As our current bank accounts hold the name Central Swimming and we are now incorporated we need to update it.

Move that we close all accounts when appropriate funds have been accounted for and open new ones in the name of **Central Swimming Incorporated.** **Agreed**

Move that we transfer any money and assets in Central Swimming into Central Swimming Incorporated. **Agreed**

These accounts will include internet banking and access for Andrew Wood. Old signatories of Bev Penny and Shona Hutt be removed and new account signatories to be Lynelle Flynn, Stuart Woods, Andrew Wood and Simon Perry.

Set of draft accounts have been prepared and ready to the AGM. Once the process is complete for the end of the year accounts proceed into opening new accounts with new name.

Budgets: to be completed to include administration costs, trips and insurances.

Insurance: We need to protect ourselves with Public and Directors Liability Insurance. Lucy has found a suitable policy.

Accounts: In the absence of an accounting package we will open separate accounts for each trip to assist with better budgeting.

GST: Do we need to be registered or not? Andrew to source relevant information for next meeting.

Website: All realize the need for Central Swimming to have one of their own. Will give ourselves branding, a place for swimmers to check up on things and a sense of belonging. Lucy has acquired a quote for this. Will action once funding has been received.

Funding: Discussion on possibly funding ideas. What to do with the money. Website, Paid Admin Support, Assistance to help with swimmers in the Central Swimming Regions. Coaches Development and Critique.

Governance: Meeting Schedule
Standard Agenda
Sub Committees if needed. –
Fundraising, Events/Trips, Development, Administration.

Please email Lynelle what group you would like to be involved with.

Meetings to be monthly for next three months then 2 monthly.

Strategic Plan: Lucy has updated this. Great job. Stu and Lucy to continue with updating it for presentation at the AGM.

General Business: How will the new SNZ Constitution affect us as Central Swimming Incorporated and out current Board Members. Could Admin of each Region share their responses to each other.

Meeting Closed 9.52pm

NEXT MEETING MONDAY THE 1ST OF JULY AT 7.30PM

Meeting Schedule

Monday 1st of July 2013

Monday 5th of August 2013

Monday 2nd of September 2013 - AGM – do we want an actual person meeting instead of a phone one?

Monday the 4th of November 2013

Monday 2nd of December 2013

Monday 3rd of February 2014

Monday 7th of April 2014 or workshop to be on the 11th or 12th of April

Agenda

Present

Apologies

Confirmation of previous Minutes

Matters arising

Financial Update

Correspondence: Inwards/Outwards

General Business

Update on Vic Champs Opens

Update of Vic Age

Update on Tri Series

Update on Uniforms

Update on Funding

Update on Central Swim Long Course Champs